

CITY OF GROVELAND

Local Vendor Preference Policy – Exhibit A

For the Purchase of Supplies, Services, and Equipment

1. PURPOSE

To encourage the purchase of supplies, services, and equipment from vendors within the boundaries of the City of Groveland.

2. POLICY

As requests for the purchase of supplies, services, and equipment are received, it is recognized that procuring these from vendors located with the City of Groveland promotes a healthy local economy and, therefore benefits Groveland's citizens as a whole. Procurement should seek to involve local vendors to the maximum extent possible.

3. LOCAL VENDOR DEFINITION

A local vendor is defined as a business with a physical location within the boundaries of the City of Groveland and who maintains a current City of Groveland Business Tax Receipt.

4. REQUIREMENTS

4.1 The City will actively seek to identify local vendors interested in doing business with the City of Groveland.

4.2 The price bid by local vendors will be adjusted by five percent (5%) when prices are compared in the bidding process. (For example, a local business bidding \$1,000 for a pencil contract to the City would be evaluated as if it had bid \$950. If the bid is awarded to the local business, it is paid the bid price of \$1,000). Provided, however, that this section in no way prohibits the right of the City to compare quality of materials proposed for purchase and to compare qualifications, character, responsibility and fitness of all persons submitting bids.

4.3 The local vendor preference shall be applied to a maximum of \$50,000 per bid including all costs, except sales tax.

5. EXCEPTIONS

This policy shall not apply to the following purchases or agreements:

5.1 Goods, equipment, or services provided under a cooperative purchasing agreement.

5.2 Purchases or agreements which are funded in whole or in part by a governmental entity, and the laws, regulations, or policies governing such funding prohibit application of that preference.

5.3 Purchases for goods, equipment, or services made or agreements let under emergency situations.

5.4 Public projects governed under the State of Florida, Florida Statutes.

5.5 Professional or consultant services, pursuant to F.S. 287.055.

5.6 Sole source purchases.

5.7 Purchase of supplies, services, and equipment not requiring bids under F.S. 287.057.

CITY OF GROVELAND

Local Vendor Affidavit or Eligibility Form

State of Florida

County of Lake

Before me on this _____ day of _____ 20____, personally appeared

(Print Name) _____ being an authorized representative of lawful age, who being by me first duly sworn, on his/her oath, deposes and says:

(Print Name of Company) _____ MEETS ALL CRITERIA AS REQUIRED BY THE CITY OF GROVELAND TO QUALIFY FOR LOCAL VENDOR PREFERENCE. (Qualification documentation attached).

Signature of Affiant

Typed/Printed Name of affiant

Address of Affiant

State of Florida

County of _____

Sworn to (or affirmed) and subscribed before me this _____ day of _____ 20____, by

(Signature of Notary Public – State of Florida)

(Print, Type, or Stamp commissioned name of notary public) _____ personally known or _____ produced identification. Type of identification produced _____